



**WOODSIDE VETERINARY CLINIC**

*Outstanding care for your dog, cat or pocket pet*

Welcome to Woodside Veterinary Clinic. We are a small, privately owned practice that has been in business for over 20 years. Our goal is to provide you and your pet with the highest quality service and care, and to ensure that your pet enjoys a long and healthy life with you.

To guarantee the best service for all who bring their animals here, we ask that you be aware of our appointment policy as follows:

Exams are by appointment only. We do our best to fit everyone into our schedule in a timely manner, and to do so we depend upon your cooperation. It is extremely important to be prompt and keep your scheduled appointments. Patients that arrive more than 10 minutes past their scheduled appointment time may be required to reschedule. In consideration of other patients needing care, we must also require at least 4 hours advance notice for any appointment cancellations or rescheduling requests. We have a telephone answering machine for your convenience during non-working hours, weekends, and holidays.

Should you have more than 1 “no show” or cancellation without proper notice, you may receive a bill for the missed appointment.

Please help us to assist you and your pet by respecting these policies.

I have read and acknowledge the above.

---

(Client's signature)

---

(Date)